

ALLIE BURNS

412-860-3073

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<https://yellowlillies.wixsite.com/my-site>

TECHNICAL SKILLS

Adobe After Effects

Adobe Premiere Pro

Adobe Photoshop

Microsoft Office

Fine arts skills

2D & Drawn Animation

EXPERIENCE

We Are Queens, Ann Arbor MI – *Communications Director; Community Engagement Team Leader*

January 2020 – PRESENT

- Non-profit amplifying the untold stories of young women through dance
- Organize and manage relations with artists and partner organizations
- Lead a team of creatives invested in uplifting diverse stories and perspectives, the source material of We Are Queens' dance videos
- Co-creation of written content, such as our DEI statement

Oxford Development Company, Pittsburgh PA – *Headquarters Relocation Intern*

MAY 2019 – AUGUST 2019

- Organized hundreds of documents into a paperless format to reduce waste.
- Multitasked as Marketing Department aid, helping with event photography, editing, printing, and team ideation/brainstorming
- Administrative assistance (filing, emails, answering phones, etc.)

She Kills Monsters, Ann Arbor MI – *Creative Development Director; Actor*

March 2019 – Performed at the Walgreen Drama Center

- Student production promoting communication & collaboration between Theatre and Art students at the University of Michigan.
- Used written communication skills to earn \$1,875 in grants from EXCEL, Arts at Michigan, and ArtsEngine.
- Used verbal communication skills to perform as Vera/Evil Gabbi/Beholder

EDUCATION

University of Michigan, Ann Arbor – *BFA Interarts Performance*

EXPECTED GRADUATION DATE: MAY 2021

CURRENT CUMULATIVE GPA: 3.900

Joint degree in visual and performing arts through the Penny Stamps School of Art and Design and the School of Music, Theatre, and Dance.